



# BISMARCK DOLL FRIENDS DOLL SHOW & SALE

Sunday, June 3, 2012 10:00 am to 4:00 pm

Best Western Seven Seas, Mandan, ND

## TABLE & BOOTH CONTRACT

**BEFORE MAY 1<sup>st</sup>:** First 8' Table, 2 chairs & 2 badges      \$ 35.00  
 Each Additional Table \$30 x \_\_\_\_ = \$ \_\_\_\_\_  
**TOTAL AMOUNT DUE by May 1, 2012**      \$ \_\_\_\_\_

**AFTER May 1<sup>st</sup>:** \$45 for the first table and \$40 for each additional table.

Please send this document with your check for registration to: ILA MARVEL 3049 Morris Road, Bismarck ND 58503

For more information, call 701 258-7869 or Email: [imarvel@deardollyfriends.com](mailto:imarvel@deardollyfriends.com)

*Please make checks payable to: BISMARCK DOLL FRIENDS*

*This is a Contract.*

Please Print:

Your Name \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_ *ND Tax Number* \_\_\_\_\_ I will use the one time remittance form \_\_\_\_\_

E-mail \_\_\_\_\_

Products Offered \_\_\_\_\_

The exhibitor and Bismarck Doll Friends agree to be bound by the terms, conditions, and rules set forth in the Rules & Regulations, all of which are incorporated in and form part of this contract. Further, the exhibitor indemnifies and agrees to hold harmless Bismarck Doll Friends from any actions, losses, costs, damages, claims, and expenses (including attorney's fees) arising from any damage to property or bodily injury to the exhibitor, his co-exhibitors, agents, representatives, employees by reason of the exhibitor's occupancy or use of the exhibition facilities.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

**BADGES:** List ALL people (including yourself) who will be staffing your booth. For security purposes, badges will need to be worn when unloading, setting up, etc. by ALL PERSONS assisting you. No one without a badge will be allowed in the set up area before the show begins. There will be NAME badges for those who will be at your booth and HELPER badges (bright colored) for those who help load/unload. Let me know what you will need:

Names for Name & Helper Badges:

# Dear Dolly Friends Doll Show & Sale

June 3, 2012 10:00-4:00

Best Western Seven Seas I-94 & Exit 152 Mandan, ND

(Just Across the river from Bismarck)

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## Show Rules & Regulations

Show hours: 10:00AM to 4:00PM

Set up is from 7:30AM to 9:30AM the morning of the show. Please check in immediately upon arrival for your badges

Parking: There is no charge for parking at the Seven Seas.

Lodging Inquiries: 701-663-7401 or 1-800-597-7327

Booth/table fees: Payment for Booth Rental is due by May 1, 2012. (No checks are cashed before that date.)

Cancellations: There are no refunds, but you may receive credit toward a future show.

Entry fees are based on a 'per table' basis. A standard 'table' is defined as approximately 2.5'x 8' in size, plus reasonable exhibitor access. Displayed items must occupy the space purchased as indicated above. *Aisles and fire exits must be kept clear.* Oversize displays and exhibitor provided tables must be approved in advance. The tables are skirted, but you may want to bring a tabletop covering if you want color for the top of the tables. Bismarck Doll Friends reserves the right to have exhibitors remove display and merchandise items that may not be in keeping with the show's image.

Signs: We encourage special signs to highlight your product or service. To maintain the caliber of our shows, general discount signs are not allowed. Bismarck Doll Friends reserve the right to have Exhibitors remove signs and merchandise not in keeping with the show's image.

Your area must be ready for showing by 10:00 am. All items for sale must have visible prices. Exhibits must remain in place, properly staffed and available to the public until 4:00 pm when the show officially closes. Early disassembly and packing is discourteous and unfair to the paying customer, and can create unsafe conditions.

Floor selling will not be allowed within the exhibit hall. Only those who have paid for space will be authorized to offer items for sale.

Exhibitor conduct: Exhibitors shall abide by and observe all laws, rules, regulations and ordinances of any applicable governmental authority. Interference or obstructions of neighboring space, or actions that impede the aisles are prohibited. Loud or excessive noise is prohibited.

The exhibitor hereby agrees to indemnify, defend, protect, hold harmless and save Bismarck Doll Friends from any and all claims, demands, suits, liability, damages, loss, injury, costs, attorney's fees and expenses of any nature which might arise from any action or failure to act, or negligence of the exhibitor or any of its co-exhibitors, officers, agents, employees, representatives or assignees. Exhibitors are encouraged to insure themselves against loss and claims. Further, the exhibitor, co-exhibitor, agent, employee or assignee shall not hold the show producer, its employees, agents or assignees accountable or liable in case of fire, water, flood, earthquake or other acts of God or war, riot, or other forms of civil unrest or any accident or loss therein related. Any infringement of copyright or patent rules and regulations are the sole responsibility of the exhibitor. Bismarck Doll Friends and any employees, agents or assignees are not responsible for any actions of the event center employees, agents or assignees.

Exhibitors will be held financially responsible for damage to the exhibition hall caused by the exhibitor or co-exhibitor, agent, representative, employee, or assignee.

Smoking is allowed in designated areas only. The Fire Marshall will not permit smoking in the exhibit area.

*North Dakota state tax must be collected and remitted according to existing state laws.* You may go online at <http://www.nd.gov/tax/salesanduse/pubs/guide/specialeventsguidelines.pdf> For more information, call 701-328-3470 or contact the Office of State Tax Commissioner 600 E Boulevard Ave., Dept 127 Bismarck ND 58505-0599.

***THE TAX DEPARTMENT NOW HAS A ONE TIME REMITTANCE FORM.***